



## Checklist for Faculty Appointment

Name: \_\_\_\_\_

Proposed Faculty Rank: \_\_\_\_\_

Coterminous CUHC Employed

Rowan Employed

Other

Department: \_\_\_\_\_

Date of Cooper Medical Staff Appointment: \_\_\_\_\_

**Check off each item completed** (packet must follow sequential order below):

1. Checklist (*Version 8/2023*)
2. CMSRU Review Sheet for Faculty Appointment (*Version 8/2023*)
3. Letter of Nomination by Department Chair (*Version 8/2023*)
4. Letters of Recommendation (*as per guidelines, see template*)
5. Curriculum Vitae (*Version 8/2023 - Do not remove or change sections*)
6. CMSRU Personal Data Sheet (*Version 8/22/18*)
7. Acknowledgement Statement (*Version 8/2023*)