



Checklist for Faculty Promotion

Name: _____

Current Faculty Rank: _____

Number of Years at Current Faculty Rank: _____

Proposed Faculty Rank: _____

Rowan Employed CUHC Coterminous

Department: _____

Date of CMSRU Appointment: _____

- 1. Checklist (*Version 08/2023*)
- 2. Letter of Intent to departmental chair and the dean (one letter) (*Version 08/2023*)
- 3. Candidate Summary of Accomplishments (no more than 3 typed pages)
- 4a. CMSRU Review Sheet for Faculty Promotion (*Version 08/2023*)
- 4b. Departmental Voting Form (*Version 09/12/18*)
- 5. Letter of Nomination by Department Chair (*Version 08/2023*)
- 6. Report from Departmental Appointments and Promotions Committee
- 7. Letters of Recommendation (*as per guidelines*)
- 8. Curriculum Vitae (*do not remove sections or change headings*)
- 9. Teaching Dossier (*Follow Template*)
- 10. Personal Statement (*Optional*)